



**Open Public Hearing:**

- David Messer opened the Public Hearing
- Amy Miller: Hearing on Trail. Amy Miller gave an overview of the trail and the progress to date/ no public comments.
- David Messer closed the Public Hearing

**Open Council Meeting:**

**Call to Order:**

David Messer – Council President, Becky Perkins (Absent) – Council V President, Robin Rinehart – Council,

**Others Present:**

Teresa Hester – Clerk Treasurer, Brian Vaughn – Maintenance, Brian Pryor – Police Chief, Josh Miller – Police Lieutenant, Attorney – Tracy Newhouse

**Minutes** – Approve Minutes from October 12, 2020 council meeting. David Messer moved to approve, Robin Boucher second, motion carried, 2-0.

**Guests:**

- Kent Schuch
  - David Messer moved to approve extending the warranty on the paving on Lee Street due to prior construction with Miller Pipeline including their bond. Second Robin Boucher Motion carried 2-0.
  - IDEM Notice – Tracy Newhouse, Town Attorney has contacted IDEM to schedule a Settlement Conference to discuss the notice. Discussion was held on the issue.
  - Request of date for Triad to discuss water and wastewater needs in the future.
- Anita Florea
  - PK Housing South Park/Shirley Villa's (2 separate properties) requesting the town to bid on snow removal with two separate quotes. Town Council is asking Clerk Treasurer to contact the Towns Insurance company to review coverage. In addition, Clerk Treasurer is to contact State Board of Accounts for their view on this.

**Department Head Reports:**

Utilities – Nicole Alexander

- Utility Clerk would like direction on doing shut-offs. Decision was to leave as is through the end of the year.
- Question on turning off the Methodist church hydrant for the winter. Council stated Turn off water with no charge.
- Informed council of hours needed off in November for appointments. Clerk Treasurer stated the dates have already been discussed.

Fire – Andy Ebbert Fire Chief

- Has engine with the radiator out being fixed.

#### Maintenance – Brian Vaughn

- Sledge judge results – better than thought. Suggestion is to do them on a rotation to get ponds one and two dredged.
- Tree trimming quote at \$2600. Trees at memorial were not included request to add them in. Council President David Messer moved to include Memorial trees with a cost not to exceed \$4000. Robin Boucher second, motion carried 2-0
- Quotes for dump bed including pal lift system. Lowest quote was \$37,309. David Messer moved to move forward with getting the truck ready and ordering the equipment. Second Robin Boucher. Motion carried 2-0.
- Vacation request December 14-18, 2020. Approved will ask Jim to cover if he can.
- Ordered water meter for the water tower cost of \$2574 plus shipping.
- Clerk Treasurer stated that if we are going to need to keep replacing meters we need to look at deciding if we need to upgrade to a different type of meter.
- Street sweeping – Will look at doing in the Spring.
- Request for Jim to work more hours this week than normal and throughout the rest of the year. Council approved.
- Wanted to know if the plan is still to put a lab at the maintenance building and consolidate offices to one location. This would require another internet connection. Intended for council to be thinking about.

#### Police – Brian Pryor Police Chief

- Request to send 2 officers to Intoxilizer Training with a cost of \$300 each. David Messer moved to send officers to training, Robin Boucher second, motion carried 2-0.
- Brian Pryor\Vacation cancelled vacation due to lack of coverage – Council President David Messer suggested that Brian Pryor take his vacation.
- K-9 Kennels have been sold \$950 and \$800. Clerk Treasurer asked if they have received payment, Brian Pryor stated they have not.
- Dodge Charger Repairs were completed at a cost of \$5,746.23.
- Presented quotes and information for placing cameras outside at the park. Clerk Treasurer stated that this is not in this year's budget or was it presented for next years budget. Council tabled this item.
- PD has applied for grants for 15 breath test machines \$425 ea., Laptops 8 \$7,225 ea., Tasers 10 \$1,300 ea., PD ATV 1 \$37,710.33
- Brian Pryor stated cases are up again this year, would like council to consider another paid position when doing next budget.
- Council Person Robin Boucher asked if the Protective Vest that are outdated have been ordered yet. Brian Pryor stated they had not. Clerk Treasurer stated she had told him that they could be ordered over 2 months ago. Council President David Messer stated to order the vest. Pryor said they will order them.

#### Town Clerk/Treasurer – Teresa Hester

- Received letter from American Environmental in regards to ground testing that had been completed at the Marathon station next door. Stated that all testing was complete and no risk at this time.
- Waste Management Letter stating that Advance Disposal (CGS) has been bought out by Waste Management. Our current contract will be honored until it expires.
- Fund Report presented to Council
- Accountability presented hours worked to Council
- Accounting assistance – Clerk Treasurer informed the council that Char's Accounting has given notice as of December 18, 2020 she will no longer be doing hourly customers. We could contract Char's Accounting on a monthly basis for \$12,000 per year. Council discussion determined to counter with \$6000 per year. In addition, Clerk Treasurer is to see if there are other companies that would do for less.

#### Old Business:



Shirley Town Council  
Council Minutes  
November 14, 2020

- Update on park annexation – Town Attorney had no update
- Update on Shirley Wilkinson Ambulance Service
  - Town Attorney is working toward presenting the agreement to dissolve with the Town of Wilkinson to their attorney.
  - Permission to do the payout for EMS \$11,000. David Messer moved to do the payout, Robin Boucher second, motion carried 2-0.
- Alley/Street Closures
  - Tech Castings – Town Attorney is working to close street and alley by Tech Castings.

**New Business:**

- Permission to purchase the concrete barriers at the park from Larry Smith, using Park Funds \$1000. David Messer moved to purchase second Robin Boucher, motion carried 2-0.
- Clarification on Water and Sewer Tap Fees- tabled no decision was actually made.
  - Alexander request to not pay tap fees discussion was held. David Messer moved for Alexanders to pay Water Tap fee of \$750, no sewer tap fee due to circumstance. Normal meter deposit \$150 and sewer permit \$200. Robin Boucher second motion carried 2-0.
- Conlan McGinnis request to remove 20-minute parking signs in front of Wholesale Deals and the Bank. David Messer moved to remove the signs, Robin Boucher second, motion carried 2-0. Attorney will do ordinance to remove signs.
- Salary Ordinance 11-09-2020. David Messer moved to approve salary ordinance 11-09-2020, second Robin Boucher, motion carried, 2-0.
- Employee Handbook amended – David Messer moved to approve the amendments to the employee handbook, second Robin Boucher, motion carried, 2-0.
- Approval of year end meeting; Suggestion December 30 – tabled for next meeting
- Assistance Maintenance Person
  - Council agreed for Council person Robin Boucher and Brian Vaughn to set-up and conduct interviews for the position.

**Claims:**

- Approve Payroll Allowance Dockets – David Messer move to approve, second Robin Boucher, motion carried 2-0
- Approve Claims to be paid – David Messer move to approve, second Robin Boucher, motion carried 2-0

**Adjourn:**

- David Messer closed the meeting

David Messer (Council President)

Teresa Hester (Clerk/Treasurer)

