

**Open Meeting:**

Council President – David Messer

**Call to Order:**

David Messer – Council President, Becky Perkins – Council V President, Robin Rinehart – Council, Teresa Hester – Clerk Treasurer, Nicole Alexander - Utilities, Andy Ebbert – Fire Chief, Brian Vaughn – Maintenance, Brian Pryor – Police Chief, Attorney – Tracy Newhouse (via phone conference)

**Minutes** – Approve Minutes from April 13, 2020 and March 12, 2020 meetings. David Messer approved, second Robin Boucher.

**Guests** – Kent Schuch (via phone conference)

- Update that we are waiting on SRF to approve, so to move forward.

**Department Head Reports:**

Utilities – Nicole Alexander

- Currently not adding penalties/no shut offs (during COVID-19) Tracy will look into when we will be able to do shut offs again. Council determined that we would begin penalties on the June bill.
- Reopening Utility Office
  - Add Plexiglas to the utility window
  - Hand sanitizer by window
  - David Messer moved to reopen the office beginning May 24<sup>th</sup>, Becky Perkins second, motion carried.
  - Utility office will send reminders of how high their bills are getting. That we will soon be starting shut offs.

Fire – Andy Ebbert Fire Chief

- Grass truck will have flat bed put on at the end of May.
- Minor repairs were done on E413, E412, and A491.

Maintenance – Brian Vaughn

- Utility Supply request to order meters. David Messer moved to order 5 meters and the meter for Tech Castings, Robin Boucher second, motion carried.
- Water Tower inside maintenance complete working to get tower back online.
- Quotes to sludge judge ponds this is in the 5-year plan for lagoon maintenance. David Messer suggested to ask the low bid company to rebid the sludge judge for 2 ponds instead of all 3.
- Quote from Frakes Engineering to install radar cost \$3968 at the Wastewater Lift Station. David Messer moved to approve this quote, Robin Boucher second, motion carried.
- Dump Truck bed financial info. Have another quote for the truck bed and hook-lift system. This quote is approximately \$3000 less. The company suggested a lending company that the clerk/treasurer is to check into.

Police – Brian Pryor Police Chief

- Looking into hosting K-9 training and Certification Seminar this summer.

Town Clerk/Treasurer – Teresa Hester

- Fund Report – clerk/treasurer reviewed with council
- Accountability

**Old Business:**

- Update on Shirley Trail –
  - Approval of hiring Crossroads Engineering for Park Trail. David Messer moved to approve, Robin Boucher second, motion carried.
  - Contract with Crossroads Engineering. David Messer moved to approve the Professional Services Contract for Crossroads Engineering. Second Becky Perkins, motion carried.
  - Contract with NV Grant Services for Income Survey – David Messer moved to approve the contract, Becky Perkins second, motion carried.
- Ordinance 051120 Stop Signs – David Messer moved to approve ordinance 051120, Robin Boucher second, motion carried.
- Shirley/Wilkinson Ambulance Service – continued at the June meeting.

**New Business:**

- When and how to reopen/operate utility office. Plexiglas, mask, counter, hand sanitizer. Back on Track Indiana suggest May 24-June 13
- Sanitizing playground- Back on Track Indiana suggest parks open May 24. Postponed to a later time.

**Claims**

- Approve Payroll Allowance Dockets – David Messer moved to sign, Becky Perkins second, motion carried
- Approve Claims to be paid – David Messer moved to pay the claims, second Becky Perkins, motion carried.

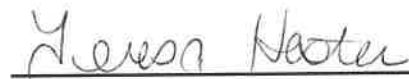
**Next Meeting:** June 8, 2020, 5 PM.

**Adjourn:** David Messer adjourned the meeting.



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**David Messer (Council President)**



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**Teresa Hester (Clerk/Treasurer)**