

**Open Meeting:**

Council President – David Messer

**Call to Order:**

David Messer – Council President, Becky Perkins – Council V President, Robin Rinehart – Council, Teresa Hester – Clerk Treasurer, Nicole Alexander – Utility Clerk, Brian Vaughn – Maintenance, Brian Pryor – Police Chief, Attorney – Tracy Newhouse

**Minutes** – Approve Minutes from January 13, 2020 meeting.

**Guests** –

- Kent Schuch - Project Manual for The Collection System Improvements Phase 2 and AMP Certification Form to be signed.
- Eric Allen – Has agreed to be the Unsafe Building Inspector for the Town of Shirley. Discussion about what this will require. David Messer moved to have Eric Allen as the town code enforcer/un-safe building inspector, Becky Perkins second, motion carried.
- Terry & Stephanie Longworth – bringing help and support for the Town and trails program.
- Dennis Westrich – informing the Council that he is willing and able to help those in need in the Town of Shirley. Asked permission to pass a flyer to residents to understand the heavy trash pick up that is once a month. Council agreed and thanked him for his willingness to volunteer.

**Department Head Reports:**

Utilities – Nicole Alexander

- Christa Spoon – owes \$414.70. Becky Perkins suggestion is to write this expense off. Robin Boucher moved to write off the amount owed, David Messer second, motion carried.
- Resident requesting to rent the Shelter House on July 4<sup>th</sup>. Council decision is to not rent out on July 4<sup>th</sup> due to Fireworks at the Park and the number of people already at the Park.
- Requested vacation on April 2-3 and July 27-31. Approved

Fire – Andy Ebbert Fire Chief – Unable to attend meeting due to work

Maintenance – Brian Vaughn

- March Attending Alliance Conference David Messer move to attend conference, Robin Boucher second, motion carried.
- Quotes Wellhead Protection Plan. Received two quotes, \$1500 and \$7000. David Messer moved to accept the \$1500 quote from Alliance of Indiana Rural Water. Becky Perkins second motion carried.
- Request to attend the truck show in Indianapolis has free passes. Council approved
- Request Purchase phosphate \$1435.00. David Messer moved, Robin Boucher second, motion carried.
- Request to purchase 4 faucets for Shelter House. Approved
- Request to attend Paser Workshop on February 19<sup>th</sup> in Carmel, IN. David Messer moved, Robin Boucher second, motion carried.
- Request to purchase a mig welder. Approximately \$600. David Messer requested quotes on a stick welder and another quote on mig welder for next council meeting.
- David Messer asked for update on replacement of door at maintenance. Brian Vaughn stated they are waiting for a good weather day.

Police – Brian Pryor Police Chief

- Fees Schedule – David Messer made a motion to repeal the Vehicle Impound Fee. Becky Perkins second, motion carried. Attorney Tracy Newhouse is to amend the section on vehicle impound.
- Chief Pryor gave cost for ammo at a total cost of \$320. David Messer moved to purchase, Becky Perkins second, motion carried.
- Chief Brian Pryor and Josh Miller are scheduled to attend K-9 training in Texas April 20-24, 2020. Recertification for Brian Pryor, Certification for Josh Miller. K-9 will be doing fund raisers to pay for this training. The K-9 501C3 will cover all cost through fund raisers pertaining to this training.
- Robin Boucher stated concern about the police vest that are outdated. Robin also had question concerning reserve officer. Chief Pryor stated he would look into the Reserve Officer issue.

Town Clerk/Treasurer – Teresa Hester

- Fund Report – not a reconciled report.
- Accountability – presented hours worked for the month of January
- Council Member to approve Comp Time – David and Robin both stated they would sign

**Old Business:**

- Update on Shirley Trail – Plan was Presented to the Health and Heritage Stellar Committee for a trail to go from the Octagon House to/around the parameter of the park. Amy Miller has started the process to acquire bids for engineering the project. Request a vote from the Council that the Town is onboard with this project. Becky Perkins moved that the Town of Shirley move forward with the Health and Heritage Stellar Grant, David Messer second, motion carried.
- Park – Shelter House; Difficult to get more roof quotes. Discussion. Eric Allen is to look at roof and contact someone who might quote the project. Council postponed till March meeting
- Informational: DJ Davis meet and greet is February 22, 9am – 11am
- Approval of conflict of interest for Robin Boucher. Council signed conflict of interest

**New Business:**

- CGS Extended Agreement – Discussion about the contract. David Messer moved to approve the CGS Extended Agreement, Robin Boucher second, motion carried.
- How would the council want to do Mileage – discussion, Brian Vaughn permission to fill his gas tank before and when he returns from an event that is far away. To use the Town Truck if the event is closer.
- Resolution 0210-2020 Appropriation Transfers. David Messer moved to approve, second Becky Perkins, motion carried.
- Resolution 0210-2020A Void Old Outstanding checks. David Messer moved to approve, second Robin Boucher, motion carried.

**Claims:**

- Approve Payroll Allowance Dockets – David Messer moved to approve, Becky Perkins second. Motion carried
- Approve Claims to be paid – David Messer moved to approve, Robin Boucher second, motion carried.

**Adjourn:**

- David Messer closed the meeting.



**David Messer (Council President)**

*Rebecca Perkins, VP Town Council*



**Teresa Hester (Clerk/Treasurer)**