



## Shirley Town Council Minutes July 17, 2023

**Open Public Hearing:** David Messer opened the Public Meeting

- Driveway cuts; 2023-07-17 Ordinance
- No Discussion

**Close Public Hearing:** David Messer closed the Public Hearing

**Open Council Meeting:**

**Call to Order:**

David Messer – Council President, Becky Perkins – Council V President absent, Robin Boucher – Council

**Others Present:**

Teresa Hester – Clerk Treasurer, Nicole Alexander - Utilities, Jim Florea – Fire Chief absent, Wendell Davis – Maintenance, Brian Pryor – Police Chief, Attorney – Julie Newhouse absent

**Minutes–**

- Approve minutes from June 12, 2023 council meeting. David Messer moved to approve, Robin Boucher second. Motion carried 2-0.

**Guest:**

- Brian Cole – Property corner of First Street and Center Street. Requesting the town change the set-back for the property. The thought is the town could vacate the property where the set-back is. David Messer moved to vacate the property in front of the homes on Center Street between the West Alley and First Street. Robin Boucher second, motion carried 2-0

**Department Head Reports:**

Utilities – Nicole Alexander

- 109 Delinquents, 25 Door Tags, 4 Shut Off
- July 28, 2023 FMLA
- Discrepancy in Utility Billing information for council. Will be rereading and checking the meters.

Maintenance – Wendell Davis

Fire – Jim Florea Fire Chief

- Need to look at funding options for paid part time staffing. Trying to work in budget

Police – Brian Pryor Police Chief

- Vacation Time: Request to have vacation back. Council President stated it was Chiefs decision to use the time. Request denied. Council President informed Chief that if needed he could take time off without pay.
- Stop Sign: Request for 4-way stop sign at Center and White Streets. Will need to do ordinance.
- Request to add Officer Depp to the vehicle lease program. David Messer moved to approve. Robin Boucher second, motion carried 2-0.

- Chief asked what was the distance to live and remain Chief. Chief stated he would be willing to put fuel in vehicle due to distance. Clerk/Treasurer stated we would need the receipts to prove the purchase of fuel (for State Board of Accounts). Both Council Members agreed on the distance presented (approximately 20 miles) and the Chief paying for fuel.
- Council President requested that all vehicles that are a part of Shirley need to be marked as police cars.
- Request to add 3 reserve officers. Danny Retz, Dwight Washington, Matthew Brown.

Town Clerk/Treasurer – Teresa Hester

- Financial Reports: Fund, Appropriations, Bank Reconciliation
- Hours Worked
- Comp Time:
  - 2023 Comp hours Wendell Davis 145, Matt Henry 24

### Old Business:

- NineStar Internet – answers to previous meetings questions. Postponed till next meeting
- David Messer moved to approve Ordinance 2023-07-17 Driveway Permits. Robin Boucher second, motion carried 2-0.

### New Business:

- Insurance denied claim for Utility Office water damage to the floor.
- Workman’s Comp – update on person needing workman’s comp
- Chickens, do we want an ordinance? Postponed till next meeting.
- Park Port-A-Pots this has been suggested. Budget for next year
- Summers Contract renewal for furnace, ac, and water heater. David Messer moved to approve. Second Robin Boucher, motion carried 2-0.
- Duke Energy Street Lights change to LED. David Messer moved to approve Duke redoing street lights. Second Robin Boucher motion carried 2-0.

### Budget Discussion

- Maintenance
  - New 2nd Kubota (Park does not have to be Kubota)
  - Head Maintenance \$2 per hour raise
  - New truck w/utility bed (in the works)
  - Street Sweeping twice per year
  - 2 Notepads (I Pad) for Ziptility use
  - New Water Meter system (5-year goal) GRANT
  - Crane lift station pits (trying to fit in project)
  - Seasonal Person (could this be year-round 25 hours per week) \$13 HR.
- Fire
  - Turn-Out Gear
  - Fire Station
  - Increase Repair/Maintenance
  - EMT Pt Time \$16 per hour (2-9-hr days per-week)
  - New office computers
  - Radios \$2500 each (not sure what radios) GRANT
  - Thermal Images \$1500 each (8-10) GRANT
- Police
  - PT Police Officer \$17 per hr (20 hours week) (8-10 weeks in the summer)
  - Increase PD Clothing Allowance
  - Ammo - \$5000
  - Tasers (8) \$1200 GRANT
  - Replacing vehicle every 3 years (2025)



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- 3rd Full-time officer (5+ year)
- Town Overall
  - Salary Increases (5% if possible)
  - Every 2 years Audits
  - American Legal - Codify (2 years)
  - Computers Town Hall (5 Year)
  - Medical (5%) This is what it is
- Council stated that main items are: Maintenance, PD, and FD additional PT Hours.

**Claims:**

- Approve Payroll Allowance Dockets - David Messer moved to approve, second Robin Boucher. Motion carried 2-0.
- Approve Claims to be paid - David Messer moved to approve, second Robin Boucher. Motion carried 2-0.

**Adjourn:**

David Messer Town Council President

Teresa Hester Town Clerk/Treasurer