



Shirley Town Council Meeting
September 13, 2021

Open Public Hearing: David Messer

- Public Hearing presenting 2022 Budget. Discussion – There was no discussion.

Close Public Hearing: David Messer – Closed Public Hearing

Open Council Meeting:

- David Messer opened the meeting.

Call to Order:

David Messer – Council President, Becky Perkins – Council V President, Robin Boucher – Council,

Others Present:

Teresa Hester – Clerk Treasure, Nicole Alexander - Utilities, Brian Vaughn – Maintenance, Attorney – Tracy Newhouse (virtual) Josh Miller – Police Officer.

Minutes – Approve minutes for the August 9, 2021, meeting and Minutes from August 26, 2021 Executive Session. David Messer moved to accept all minutes. Becky Perkins second, motion carried 3-0.

Guest:

- Rick – Bicycle Repair Business – needs approval for business
 - Requesting approval for a bicycle shop in town. A letter of approval from the Town Council is needed due to the business being a sporting goods business. This needs to go before the Zoning Board. David Messer moved to approve a Bicycle Shop, second Robin Boucher. Motion carried 3-0. Clerk Treasurer will draw up the letter to be signed by the Council President.
- John Burgelin – Engineer from Fleis &Vandenbrink:
 - John explained the needs for the wastewater improvement. Gave the council different scenarios to review.

Department Head Reports:

Utilities – Nicole Alexander

- 85 Delinquents for September, 20 Door tags for September, 4 Shut offs for September
- Michael Johnson - \$408.50 is amount owed David Messer moved to write off due to death. Second Robin Boucher, motion carried 3-0
- Connection Question – If there is no building to connect the sewer connection do you still pay the minimum amount. Becky Perkins stated that are billing procedures state: if the connection is there and has not been sealed off at the town connection. The minimum is still due.
- Trick or Treat day, time. Will be Saturday October 30, 2021.
- Tenant's Office there is only one meter and 2 individuals are paying \$16 for one meter. Maintenance person is to check the connections to make sure there is only one.
- Former resident has a \$200.00 deposit. Remaining bill is \$2.95. David Messer moved to write off \$2.95. Becky Perkins second, motion carried 3-0.
- Nicole Requested Oct 12-13 off. This is without pay has no PTO remaining.

Fire – Andy Ebbert Fire Chief –

- Minimum amount to sell 1978 Fire Truck. David Messer moved to set a minimum amount of \$2000 to sell the Fire Truck.

- Approval to paint south wall of Fire Station. David Messer moved to accept a bid of \$900 to paint the outside wall. Robin Boucher second, motion carried 3-0.

Maintenance – Brian Vaughn – No main report

- Question concerning the time he will be spending out of town. Although we will be hiring a new person Brian stated that this is still difficult to trade off the time. Suppose to be on 24-hour call. Asking if there is something else that can be done. Pay begins when person arrives on job. Not to include travel time.

Police – Brian Pryor Police Chief – No main report

- Approve invoice Modern Marketing, for \$600.09 over amount allowed (shield stickers) David Messer moved to approve this invoice. Second Robin Boucher, motion carried 3-0.
- Josh Miller has accepted a job offer from Hancock County Sheriffs Dept. He has one-week vacation remaining will Council allow this to be paid out. Becky Perkins moved to pay out the vacation. David Messer second, motion carried 3-0.
- Council approval of new hire. Shawn Walker. Josh Miller explained that after interviewing 3 Reserve Officers the interview board decided on Shawn Walker. David Messer moved to approve Shawn Walker to replace Josh Miller, starting the last week Josh Miller is on duty for training. The first week will be a temporary position. Second Becky Perkins, motion carried 3-0
- Josh Miller asked council if Hancock County Sheriff's Dept. wanted to purchase his vest would they approve. Council stated they would approve
- Josh Miller requested to be able to purchase his side arm that he has had since he started. This would be his personnel weapon. Council stated they need to check the value of the side-arm. Council person Becky stated she would like to ask Town Police Officer Brian Pryor before making this decision. Decision was to ask Brian Pryor.

Town Clerk/Treasurer – Teresa Hester

- Financial Reports
- Accountability
- Comp Time: Brian 24 hours, Zach 17 hours paid out.

Old Business:

- Update on park annexation – No Update
- Sign Ordinance 08-09-2021 Closing Alley between Waylon & Amber Jackson and the old car wash. Approved at the August meeting. Council signed the ordinance.

New Business:

- Open bids on dump truck – Two bids were received. First bid opened was \$4500. Second bid \$2600. David Messer moved to accept the \$4500 bid on the truck. Second Robin Boucher motion carried 3-0. If the winning bid is denied the bid will go to the second person.
- Assistant Maintenance Applications – Received three applicants. Becky Perkins and Brian Vaughn will be interviewing the three applicants.
- Pay increases for Salary Ordinance. Clerk/Treasurer informed the council they need to think about wages increases or not. Need to set up Salary Ordinance before the December meeting.
- Theresa Ebbert asking if we would like baby changing stations, \$200 each, for Shelter House. David Messer moved to purchase the changing stations. Second Becky Perkins, motion carried 2-0 and 1 abstained.
- Does the Council wish to reschedule October meeting? Fall Break Week? Meeting is rescheduled for October 18, 2021.
- Administrative Alliance Water/Wastewater Conference. David Messer moved to allow Becky Perkins to attend this conference and pay hotel. Second Robin Boucher motion carried 3-0.
- Location of playground structure that will be delivered in October. Council is good with whatever location as long as it looks good.



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Claims:

- Approve Payroll Allowance Dockets
 - David Messer moved to approve the payroll docket. Second Robin Boucher, motion carried 3-0

- Approve Claims to be paid
 - David Messer moved to approve the Claims Docket. Second Becky Perkins, motion carried 3-0.

Adjourn:

- David Messer adjourned meeting.



David Messer (Council President)



Teresa Hester (Clerk/Treasurer)